



THE ANDHRA PRADESH STATE CO-OPERATIVE BANK Ltd.,

(A State Govt. Partnered Scheduled Bank)
HO: NTR Sahakara Bhavan, # 27-29-28, Governorpet, Vijayawada.
Dept. Name: Public Relations, Email-id: pr@apcob.org

SEALED QUOTATIONS FOR PRINTING & SUPPLY OF DIARIES 2020

S.No	Specifications	Particulars
1	Size	8.4"X 6. 2" size (A5)
2	Quantity	4,000 - One date, one page (with Saturday and Sunday clubbed together)
3	Information	The Diary shall contain customized 16 pages of Bank information depending on the size of the diary, pertaining to the activities and telephone numbers connected with bank.
4	Inner pages	70 GSM Maplitho paper(sample of the paper is to be submitted along with tender quotation)
5	Process	<ul style="list-style-type: none">▪ Multicolor - 4 pages - 130 GSM Art paper▪ Offset printing with two colors as specified by the Bank.▪ Page making/Designing/Composing/Fonts/Color/Images everything should be done by the printer as decided/approved by the Bank
6	Cover page	Hard case binding quality board & Color will be decided by the Bank after finalization of quotation.
7	Extra	Separate rate should be quoted for Multicolor printing of 4 papers (4x2 pages) of 130 GSM Art paper to be placed in the diary on quarterly basis.
7	Language	English
8	Delivery	Goods are to be delivered in the Bank's Premises within 15 days from the final order at your own cost.
9	Security Deposit	An amount of Rs.10,000/- shall be paid towards Security Deposit payable at Vijayawada drawn in favor of "Managing Director, The AP State Cooperative Bank Ltd" Head Office, Vijayawada which shall be enclosed to the quotation and same will be released along with the final payment to the successful vendor.
12	Sample diaries should be submitted along with quotation. For further details please contact D.Veera sankara babu (Manager Scale - 1) Ph no: 9014298140.	
13	Payment will not be made if the supplied items are not as per specifications	
14	Penalty will be levied for the delay in delivery at 1% for beyond the date of delivery as specified by the Bank up to 3 days and 2% thereafter beyond 3 days	
15	Sealed Quotations submitted addressing to "The Managing Director, Head Office, NTR Sahakara Bhavan, Governorpet, Vijayawada. The last date for submission of sealed quotation is 17.10.2019 before 3.00 p.m.	

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