



THE ANDHRA PRADESH STATE CO-OPERATIVE BANK LTD.

(Govt. Partnered Scheduled Bank)

HO: #27-29-28, NTR Sahakara Bhavan, Governorpet, Vijayawada-520002
GAD - Public Relations Department, Email-id: pr@apcob.org

Date: 18.11.2022

Sealed Quotations are invited for Printing & Supply of Dairies and Executive Note Books 2023

Dairies 2023		
S.No.	Particulars	Specifications
1	Size	9.25 X 7.25 inches (HxW)
2	Quantity	6500 no's – 208 pages each (Incl. Custom Pages)
3	Information	The Dairy shall contain customized 16 pages (printing in double colour) of Bank information.
4	Inner pages	70 GSM Maplitho paper (JK brand) in single colour printing (sample of the paper is to be submitted along with tender quotation).
5	Process	a. Double colour – 1 page – 120 GSM Maplitho paper b. Offset printing as specified by the Bank. c. Design will provided by the Bank.
6	Cover page	a. Hard case mount with Wire-O binding. b. 170 GSM Art Paper c. Multi-colour printing d. Matt lamination with spot (Sample available with Bank)
7	Delivery	Goods are to be delivered in the bank's premises within 15 days from the final order at your own cost
8	Security Deposit	An amount of Rs.15,000/- shall be paid towards security deposit payable at Vijayawada drawn in favour of "Managing Director, The AP State Cooperative Bank Ltd, Head Office, Vijayawada". It shall be enclosed to the quotation. The quotations not accompanied with the EMD amount will not be entertained.

9	Sample dairies should be submitted along with quotation. For further details, please contact 0866 2429044. 8008454543
10	Payment will not be made if the supplied items are not as per specifications. No advance payment will be made.
11	Penalty will be levied for the delay in delivery at 1% for beyond the date of delivery as specified by the bank upto 3 days and 2% thereafter beyond 3 days.
12	Sealed quotations should be submitted addressing to “The Managing Director, Head Office, NTR Sahakara Bhavan, Governorpet, Vijayawada”. The last date for submission of the sealed quotation is 24.11.2022 before 3.00 PM.
13	Bank reserves the right to cancel/reject any or all the quotations without assigning any reason thereof.
14	Opening of sealed quotations: on 24.11.2022 04:00PM in Mini conference hall, 3 rd floor, HO, APCOB, Governorpet, Vijayawada.

Executive Note Books 2023

S.No.	Specifications	Particulars
1	Size	1/8 th Demy Size.
2	Quantity	700 no's – 256 pages each.
3	Information	The Executive Note Book shall contain customized 16 pages of Bank information.
4	Inner pages	90 GSM NS paper in single colour printing Black (sample of the paper is to be submitted along with tender quotation).
5	Process	a. 120 GSM NS paper (Front customized page). b. Offset printing. c. Design will be provided by the Bank.
6	Cover page	Imported special paper (laminated) and hard mount binding case cover in rounded corner with foil printing.
7	Delivery	Goods are to be delivered in the bank's premises within 15 days from the final order at your own cost
8	Sample Executive Note Book should be submitted along with quotation. For further details, please contact 0866 2429044	
9	Payment will not be made if the supplied items are not as per specifications. No advance payment will be made.	

10	Penalty will be levied for the delay in delivery at 1% for beyond the date of delivery as specified by the bank upto 3 days and 2% thereafter beyond 3 days.
11	Sealed quotations should be submitted addressing to “The Managing Director, Head Office, NTR Sahakara Bhavan, Governorpet, Vijayawada”. The last date for submission of the sealed quotation is 24.11.2022 before 3.00 PM.
12	Bank reserves the right to cancel/reject any or all the quotations without assigning any reason thereof.
13	Opening of sealed quotations: Mini conference hall, 3 rd floor, HO, APCOB, Governorpet, Vijayawada.

DY. GENERAL MANAGER (PR)



THE ANDHRA PRADESH STATE CO-OPERATIVE BANK LTD.

(Govt. Partnered Scheduled Bank)

HO: #27-29-28, NTR Sahakara Bhavan, Governorpet, Vijayawada-520002

GAD - Public Relations Department, Email-id: pr@apcob.org

Date: 18.11.2022

Sealed quotations are invited for Printing & Supply of Six sheet back and back English calendar 2023.

S.No.	Particulars	Specifications
1	Size	Six sheet back and back – Size 14” X 19”
2	Quantity	English – 12,000 (Crown size) & Telugu – 10,000
3	Paper	130 GSM Art Paper
4	Finishing	Rimming and punching with good quality suspension thread in the middle on the top of each calendar with a hole at the centre top for display use (To be printed with the final approval of proof/specimen)
5	Process	Offset printing with multi-colours
6	Design	Page making. Fonts, Colour, Images etc. should be designed as desired /approved by the Bank.
7	Delivery	To be delivered in the Bank’s premises within 15 days from the date of purchase order.
8	EMD (Earnest Money Deposit)	An amount of Rs.20,000/- shall be paid towards EMD through DD/Bankers Cheque payable at Vijayawada drawn on “The AP State Cooperative Bank Ltd.”. No interest amount will be paid on the EMD amount. The quotations not accompanied with the EMD amount will not be entertained.
9		Sealed quotations should be submitted on or before 24.11.2022 before 3 PM
10		Sealed quotations will be opened on 24.11.2022 (tentative) at Mini conference hall, 3 rd floor, Head Office, APCOB, Vijayawada.
11		Sample calendar should be submitted along with quotation for examining the paper & printing quality.

12	<p>Penalty will be levied for the delay in delivery as follow:</p> <ol style="list-style-type: none"> a. Upto 03 days, the penalty will be levied @2% on total bill amount. b. From 04 days upto 10 days, the penalty will be levied @5% on total bill amount. c. From 11 days upto 15 days, the penalty will be levied @10% on total bill amount. d. If delay in delivery exceeds more than 15 days, no payment will be made on the delivered material and the Bank will hold the total EMD amount under Penalizing Charges for failing to supply as per the Terms & Conditions.
13	<p>Sealed quotations should be submitted addressing to “The Managing Director, The A.P. State Cooperative Bank Ltd., Head Office, Vijayawada”.</p>
14	<p>Bank reserves the right to cancel/reject any or all the quotations without assigning any reason thereof.</p>
15	<p>The Bank will not make payments for the items which are not in accordance with the specifications and not supplied before the specific dates. No advance payment will be made.</p>

DY. GENERAL MANAGER (GAD)