

Annexure-I

THE USER MANUAL W.R.T SUBMISSION OF JOINT OPTION FORM ON EPFO WEBSITE

www.epfindia.in ⇒ Services ⇒ For Employees ⇒ Member UAN/Online Services (OCS/OTCP) ⇒ Important Links ⇒ Pension on Higher Salary: Exercise of Joint Option under para 11(3) and para 11(4) of EPS95 on or before 3rd May 2023.

STEP-1:

www.epfindia.gov.in - Google S...
google.com/search...
Free Online OCR - c... ocuments Verif... sara/shabdaval/pdf EPFO: Forget Passw...

Google X Sign in
SafeSearch on

Employees' Provident Fund Organisation
https://www.epfindia.gov.in
Employees' Provident Fund Organisation
KINDLY BEWARE OF THE FAKE WEBSITES THAT ARE FLASHING WRONG INFORMATION ABOUT EPFO. https://www.epfindia.gov.in IS THE ONLY OFFICIAL WEBSITE OF EPFO...

EPFO | Member Passbook
3. Changes in the credentials at Unified Member Portal will be ...

UAN
Download/Print your Updated Passbook anytime Download ...

Employees
FOR EMPLOYEES The three Social Security Schemes run by ...

EPFO || KYCS
Select the EPFO office where your account is maintained and
More results from epfindia.gov.in »

People also ask :

STEP-2:

Employees' Provident Fund Org... X +
epfindia.gov.in/site_en/index.php
Free Online OCR - c... ocuments Verified TELEPHONE DIRE... sara/shabdaval/pdf EPFO: Forget Passw...

Help Desk/TollFree Number (1800118005)

Employees' Provident Fund Organisation, India
Ministry of Labour & Employment, Government of India

Supreme Court Judgement dated 04.11.2022 in the matter Special Leave Petition (C) A

Services Exempted Est EPFO Corner Miscellaneous Directory Payroll Data ABBY Dashboards Covid 19 Downloads

Establishment Registration KYC Updation (Member)
UMANG ECR/Returas/ Payment
Online Claims Member Account Transfer e Passbook
Performance of Establishments Shram Suvidha Common ECR (EPFO/ESIC)

INDIA PRESIDENCY EMPowering EMPLOYEES

Online Services
Principal Employers-CAIU Portal
Pensioners' Portal
EDLI & Pension Calculator
Jeevan Pramaan Through Mobile App (Process Flow & App)
TRRN Query Search

About Us
EPFO is one of the World's largest Social Security Organisations in terms of clientele and the volume of financial transactions undertaken. At present it maintains 24.77 crore accounts (Annual Report 2019-20) pertaining to its members.
The Employees' Provident Fund came into existence with the promulgation of the Employees' Provident Funds Ordinance on the 15th November, 1951. It was replaced by the Employees' Provident Funds

STEP-3:

Employees' Provident Fund Organisation, India
Ministry of Labour & Employment, Government of India

Services ▾ Exempted Est ▾ EPFO Corner ▾ Miscellaneous ▾ Directory Payroll Data ABRY Dashboards Covid-19 Downloads ▾

For Employers
For Employees
For International Workers
For Pensioners - Locate Jeevan Pramaan Centra
Locate an EPFO Office
Who's Who

Online Services
Principal Employers-CAIU Portal
Pensioners' Portal
EDLI & Pension Calculator
Jeevan Pramaan Through Mobile App (Process Flow & App)

Establishment Registration
KYC Update (Member)
UMANG
ECR>Returns Payment
Online Claims Member Account Transfer
Passbook
Performance of Establishments
Shram Suvidha Common ECR | EPFO/ESIC

Like, Follow & Share

Supreme Court Judgement dated 04.11.2022 in the matter Special Leave F

STEP-4:

EPFO | For Employees x Member Home x +

epfindia.gov.in/site_en/For_Employees.php

Supreme Court Judgement dated 04.11.2022 in the matter Special Leave F

Services ▾ Exempted Est ▾ EPFO Corner ▾ Miscellaneous ▾ Directory Payroll Data ABRY Dashboards Covid-19 Downloads ▾

FOR EMPLOYEES

The three Social Security Schemes run by the Employees' P F Organisation are for the employees engaged in the Industries and establishments and EPFO constantly makes effort to provide better services. Information regarding all the available services and the application forms for Employees and Pensioners are available for download and the process for availing the benefits have been explained in the documents and FAQs. The women employees are also given the benefits at par and there are special benefits for the employees who had to leave the present job due to physical incapacitation. The youth of the country who are our potential customers either by becoming an entrepreneur or an employee can also collect all information on the facilities and the benefits provided by the EPFO.

SERVICES

[Click Here](#)

- Member Passbook
- Member UAN/Online Service (OCS/OTCP)
- OCS / UMANG - FAQs / Eligibility (170.7KB)
- Know Your Claim Status
- EPFIGMS (Register your Grievance)
- List of Nodal Officers - for Grievances (265.1KB)
- Fillable Application Form for COC
- Pensioner's Portal
- One Employee - One EPF Account

IMPORTANT LINKS

- Missed Call Service (9966044425) (445.8KB)
- Short Code SMS Service (7738299899) (652.2KB)
- Know Which Claim Form to Submit
- Seasonal Booklet in Vernacular Languages

DOWNLOADS

- Contribution Rate (493KB)
- Wage Ceiling (116.8KB)
- Rate of Interest (246.8KB)
- Process for Change in Name & Basic Details of Members (135KB)
- Help - Establishment Search Use
- EPFO - Mobile Application (UMANG)
- UAN Presentation (639KB)
- Resolution on Service Delivery Ethics (129.8KB)
- EPS 1995 - List of Pension Disbursing Banks

ENG 09:45
IN 04-03-2023

STEP-5:

The screenshot shows the EPFO Member Home portal. The header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The main content area features the G20 India 2023 logo and the motto "वसुधैव कुटुम्बकम्" (One Earth - One Family - One Future). On the right, there is a login section for "Universal Account Number (UAN) MEMBER e-SEWA" with fields for UAN, Password, and Captcha. Below the login section, there are navigation tabs: "Dear EPF Members !!", "Benefits of Registration", and "Important Links". The "Important Links" section contains several links, with one link highlighted in a red box and labeled "Click Here": "Pension on Higher Salary: Exercise of Joint Option under para 11(3) and para 11(4) of EPS-1995 on or before 3rd May 2023 NEW". Other links include "Download/Print your Updated Passbook anytime.", "Download/ Print your UAN Card.", "Update your KYC information.", "Pension on Higher Salary: Online application for validation of Joint Option", and "Activate UAN".

STEP-6:

The screenshot shows the EPFO Member Home portal with the "Pension On Higher Wages" section selected. The main content area displays two application forms for validation of joint options. The first form is titled "Application form for validation of joint options" and is for "Joint options under erstwhile Para 11(3) and Para 11(4) of EPS, 95." This form is highlighted with a red box and labeled "Click Here". The second form is titled "Application form for joint options" and is for "Joint options under erstwhile para 11 (3) and para 11 (4) of EPS 1995 for employees who were in service prior to 1st September 2014 and continued to be in service on or after 01.09.2014 but could not exercise joint option under erstwhile provision to para 11 (3) of EPS 1995 to be exercised on or before 3rd May 2023." A large red arrow points to this second form.

STEP-7:

The screenshot shows the EPFO portal interface for Step 7. At the top, the header reads "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". There are two main options for joint option exercise:

- Validation of joint options for the employees who had retired before 01.09.2014 and exercised joint option under para 11(3) of EPS Scheme prior to 01.09.2014** (with a "Click Here" button).
- Exercise of joint option for the Employees who were in service prior to 01.09.2014 and continued to be in service on or after 01.09.2014 but could not exercise joint option under erstwhile proviso to para 11(3) of EPS-1995** (with a "Click Here" button).

A red circle highlights the "Click Here" button for the second option, with a red arrow pointing to it. Below these options are two instruction boxes:

- INSTRUCTIONS FOR PPO BASED:**
 - The following information being entered should be as per EPFO records:
 - PPO No. in the full eg. DLCPM00012345 without any special character.
 - Member's Aadhaar number, Name and Date of birth should be as available in EPFO records.
 - Member should have a valid Aadhaar linked mobile number which is as per UIDAI records.
- INSTRUCTIONS FOR UAN BASED:**
 - The following information being entered should be as per EPFO records:
 - UAN of member
 - Member's Aadhaar number, Name and Date of birth should be as available in EPFO records.
 - Member should have a valid Aadhaar linked mobile number which is as per UIDAI records.

The Windows taskbar at the bottom shows the time as 09:47 on 04-03-2023.

STEP-8:

The screenshot shows the EPFO portal interface for Step 8. The header is the same as in Step 7. The main content area is divided into four columns: "GET AUTHORIZATION PIN", "VALIDATE USER", "SUBMIT APPLICATION", and "ACKNOWLEDGEMENT NUMBER GENERATED".

The "VALIDATE USER" column contains the following fields:

- UAN *** (with a "Fill Details" callout)
- Name ***
- Date of Birth ***
- AADHAAR ***
- Aadhaar Linked Mobile Number ***
- Captcha ***

A red circle highlights the "Fill Details" callout, and a red arrow points to the "Aadhaar Linked Mobile Number" field. Below the form, there is a consent checkbox and text in Hindi: "मैं ईपीएस योजना के पैरा 11(3) और 11(4) के तहत संयुक्त विकल्प के सत्यापन के उद्देश्य से अपनी पहचान स्थापित करने के लिए ओटीपी आधारित आधार प्रमाणीकरण के लिए अपनी सहमति देता हूँ।"

The Windows taskbar at the bottom shows the time as 09:48 on 04-03-2023.

Submit OTP

STEP-9:

MRPL Intranet - Home x EPFO Pension On Higher Wages x +

unifiedportal-mem.epfindia.gov.in/memberInterfacePohw/no-auth/pensionOnHigherWages/uan/verifyAuthOtp

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT GOVERNMENT OF INDIA

Registration request for exercising of Joint options under para 11(3) and 11(3) of EPS-1995

1 GET AUTHORIZATION PIN 2 VALIDATE USER 3 SUBMIT APPLICATION 4 ACKNOWLEDGEMENT NUMBER GENERATED

Pension On Higher Wages Application Form

Joint Option Form

[From the Employees who were in service prior to 01.09.2014 and continued to be in service on or after 01.09.2014 but could not exercise joint option under erstwhile proviso to para 11(3) of EPS-1995]

To be exercised by eligible members of EPS-1995 on or before 03rd May, 2023 in accordance with para 44(iv) read with Para 44(v) of the order dated 4.11.2022 of the Hon'ble Supreme Court in SLP No. 8658-8659 of 2019.

Disclaimer

I have gone through Supreme Court Judgement dated 04.11.2022 in SLP (C) No.8658-8659 of 2019 and I am registering this Joint option in terms of directions contained in the said Judgement. I undertake that the pension will be calculated subject to formula determined under the Scheme for this purpose.

Search 10:32 04-03-2023

STEP-10:

MRPL Intranet - Home x EPFO Pension On Higher Wages x +

unifiedportal-mem.epfindia.gov.in/memberInterfacePohw/no-auth/pensionOnHigherWages/uan/verifyAuthOtp

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

UAN Details

UAN	XXXXXXXXXX	AADHAAR	XXXXXXXXXXXXXX
Name	XXXXXXXXXX	Date Of Birth	Z/XXXXXXXXXX
Gender	XXXXXXXXXX	Father's/Spouse Name	NELL/XXXXXXXXXX
Aadhaar Linked Mobile Number	XXXXXXXXXXXXXX	PPO Number (if any)	KN/XXXXXXXXXX
PPO Date	16/XXXXXXXXXX	EPFO Regional Office by which PPO was issued	M/XXXXXXXXXX

Service Details

Member ID *	DOJ FPS	DOE FPS	DOJ EPS	DOE EPS
KNM/XXXXXXXXXX	DD/MM/YYYY	DD/MM/YYYY	XXXXXXXXXX	XXXXXXXXXX

Member Details

Email Id

Aadhaar Linked Bank Account Number

IFSC Code *

Joint Option & Contribution Details

Fill Details

You can add your previous employer service details if it is applicable to you by adding Row.

Search 10:34 04-03-2023

STEP-11:



Upload the Document as Applicable

Joint Option & Contribution Details

Whether employer's contribution was received on wages exceeding statutory wage ceiling of ₹5000 in EPF prior to 01.06.2001 from the day his salary exceeded ₹5000? (applicable only if date of joining is prior to 01.06.2001) * Yes No

Please attach permission under para 26(6) of EPF Scheme. * Only PDF file of size 250 KB is allowed.

Choose File No file chosen

Whether Employer's contribution was received on wages exceeding statutory wage ceiling of ₹6500 in EPF prior to 01.09.2014 from the day his salary exceeded ₹6500? (applicable only if date of exit is on or after 01.06.2001) * Yes No

Please attach permission under para 26(6) of EPF Scheme. * Only PDF file of size 250 KB is allowed.

Choose File No file chosen

Whether member wants to use accumulation available in his / her PF account for payment of due contribution for this option? * Yes No

How much is the PF account balance on the date of filing option? *

Amount

Please upload relevant documentary proof such as Account Slip / pages of the Passbook etc. * Only PDF file of size 250 KB is allowed.

Choose File No file chosen

Whether member is giving undertaking to deposit the contributions along with interest due till date of payment through his last employer [only when PF account has no/insufficient balance]? * Yes No

Please upload relevant documentary proof * Only PDF file of size upto 250 KB is allowed.

Choose File No file chosen

Read Declaration carefully.

Declaration

1. I hereby declare that I have read and understood the Judgement in SLP (C) No.8658- 8659 of 2019 dated 04-11-2022 of the Hon'ble Supreme Court and I am exercising this joint option in terms of the directions contained in the said judgement.

2. I understand and agree that as a member of the Employees' Pension Scheme, my rights to claim pension are limited to the scope of judgement and within the EPF & MP Act, 1952 and the

STEP-12:



3. I hereby undertake that the service details in the above form are correct and no material fact has been misrepresented or hidden by me.

4. I hereby agree to pay due contribution in a single tranche as specified by EPFO, along with interest at rates declared under Para 6D of EPF Scheme 1952 or at the rate declared by the concerned trust of such establishment, from time to time, whichever is higher, if any.

5. I hereby jointly opt along with my employer to pay full amount of contribution on salary exceeding wage ceiling under erstwhile para 11(3) (now deleted) and Para 11(4) of EPF Scheme along with interest up to the last date of the month in which payment is made, in accordance with the judgement dated 04.11.2022 of the Hon'ble Supreme Court through my last employer within such period as may be directed by EPFO after verification of my joint option. If the full amount payable is not deposited by my last employer within such period as may be directed by EPFO after verification of my joint option, this joint option shall be liable to be treated as Null and Void.

I undertake that all the facts are true. If the details submitted by me or my employer are found to be incorrect at any point of time, this joint option shall be treated as Null and Void.

I agree that in case of false declaration and willful misrepresentation, appropriate penal action may be taken by EPFO against me.

Tick Here

Place *

I agree.

Capcha

Enter your captcha

Submit Application

Submit the Application

STEP-13:

EPFO_Pension On Higher Wages.pdf - Adobe Reader

File Edit View Window Help

Open [Icons] 1 / 4 143% [Icons] Tools Fill & Sign Comment

Registration request for exercising of Joint options under para 11(3) and 11(4) of EPS-1995

Home (/MemberInterfacePohw)

1 GET AUTHORIZATION PIN	2 VALIDATE USER	3 SUBMIT APPLICATION	4 ACKNOWLEDGEME NUMBER GENERAT
--------------------------------------	---------------------------	--------------------------------	---

Pension On Higher Wages Application Form

Joint Option Form

[From the Employees who were in service prior to

Note: Save the Acknowledgement Number for Future Reference

ENG 1242 IN 04-03-2023