



# The Andhra Pradesh State Cooperative Bank Ltd.

(A State Partnered Scheduled Bank)



International Year  
of Cooperatives

**17-02-2025**

## **Sealed Quotations are invited for printing & supply of Forms & Applications**

### **1. Introduction:**

The Andhra Pradesh State Co-operative Bank (APCOB) invites sealed bids for printing & supply of Applications /Forms/Stationery Items.

### **2. Project Scope:**

S.No	Particulars	Quantity	Specifications
1	Gold Loan Bags (Small)	20000	SIZE-(1): 6" X 8.5" (With Double Tamper Evident Tape) Material One Side - Tyvek® White 1056D (55 GSM), Other Side – 100 Micron Transparent Film. Printing: Single Colour
2	Gold Loan Bags (Medium)	7000	SIZE-(2): 8" X 11" (With Double Tamper Evident Tape) Material: One Side - Tyvek® White 1056d (55 GSM), Other Side – 100 Micron Transparent Film. Printing: Single Colour
3	Gold Loan Applications	25000	70 GSM PAPER –Front & Back, Multi colour printing-1/2 dummy SIZE
4	Gold Memorandum Books	500	100 Sets of 1+2 ¼ Dummy Size with Black Colour Printing, 1 <sup>st</sup> Copy Green, 2 <sup>nd</sup> Copy Pink & 3 <sup>rd</sup> Copy Yellow
5	Pay-In-Slips	15000	20 Leaves Each Book On 60 GSM Paper of Size 1/8, Single Black Colour Front and Back Printing. Pad Cover Page Brown Sheet with Pinning.
6	SB Opening Applications	10000	70 GSM PAPER –Front & Back printing with BLACK INK-1/2 Dummy SIZE
7	SB Pass Books	10000	7.5" Height & 8" Width Front and Back Printing Single Colour Black Ink-Inside 7 Pages with 70 GSM Paper and Title in Multi Colour Front & Back Printing On 130 GSM Art Paper with Centre Stitching of Size 1/6 (Open)
8	Office Files	3000	File With Bank Logo & Name with Tags
9	Yellow Cash Memo Slips Pads	1000 Books	6cm height 17.5cm Width Yellow Colour Paper One Side Black Ink Printing
10	Debit Cash	500	As Per the Bank Specifications
11	Window	3000	12*4 & 80 GSM Mapthilo paper

	Covers		
12	Medium white Envelopes 12* 4 Size	5000	80 GSM Maphilo 12 * 4 Size Cover with Single Color printing with Bank Logo & Name
13	Small Envelopes (9*4) size	2000	80 GSM Maphilo 9 * 4 Size Cover with Single Color printing with Bank Logo & Name
14	Lockers Registers	20	As Per the Bank Specifications
15	Locker Applications	300	As Per the Bank Specifications
16	Cheque Book REgister	50	As Per the Bank Specifications
17	Offset Pads	500 Books	1+1, 50 Sets 1/8 <sup>th</sup> Size. 1 <sup>st</sup> Copy red Colour Printing 2 <sup>nd</sup> Copy Royal Blue Colour
18	File Pads	1000	Urgent & Ordinary Pads
19	Staff Fixed Deposit Applications	20 Books	As Per the Bank Specifications
20	APY	50 Books	As Per the Bank Specifications
21	A4 Envelope Covers (Green Cloth)	1000	A4 Size Cloth Cover with Bank Logo & Name Single Colour Printing
22	Legal Envelope Covers (Green Cloth)	500	Legal Size Cloth Cover with Bank Logo & Name Single Colour Printing
23	Loan Covers	500	As Per the Bank Specifications

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### **Terms & Conditions:**

1. The rates quoted should include all taxes, Transportation charges etc.
2. Bank reserves the right to cancel/reject any or all the quotations without assigning any reason thereof.
3. The quantity & quality of the stock required shall be as per the specifications.
4. All the items shall be delivered at our head office within 10 days from the date of issuance of purchase order & payment will not be made beyond the specified period.
5. The Bank reserves the right to reject the stock if they don't meet the specifications mentioned by the Bank.
6. \*For further details and sample specifications, \*please contact Stationery Department during the working hours.
7. **No advance payment will be made.**

### **3. Tender Schedule:**

Starting date :18.02.2025.

Last date for receipt of bids:24.02.2025.

### **4. Evaluation Criteria:**

Bidder must include the total cost including all taxes. Bids who quoted the least amount will be awarded the contract.

For details, please contact the General Administration Department of APCOB at the address mentioned below.

Please submit your Quotation in a sealed cover to:

K Srinivasa Rao,  
Dy.General Manager (GAD)  
The A.P. STATE CO-OPERATIVE BANK LTD.,  
HO: NTR Sahakara Bhavan, # 27-29-28,  
Governorpet, Vijayawada-520 002  
Phone: (0866) 2429044, 088, 9493326655.

RAMACHANDRAIAH BANAVATHU  
CHIEF GENERAL MANAGER

